



Fare Voucher Mail-In Form

Please complete the entire form. Fill out the form onscreen and print, or print first and fill out the form by hand. Enclose the completed form with fare vouchers.

TranBen vouchers, MTA Commuter Choice or Commuter Check tickets promised as payment for CommuterDirect.com orders should be mailed to the address below within 10 business days of your order being placed or processed

We strongly encourage customers to send vouchers via a traceable service such as USPS certified mail.

Customer Name:

Address:

Phone:

Email:

Order Date:

Order Number (if applicable):

Value of Fare Vouchers Enclosed:

**CommuterDirect.com
PO Box 12176
Arlington VA 22219**

Phone: 703-228-RIDE (703-228-7433) Fax: 703-524-4959 TDD: 711
Email: Questions@CommuterDirect.com

If the total value of your enclosed vouchers is greater than the amount of your current order, any remaining value will be credited to your account for future use. Only the amount of vouchers received will be credited. Please verify the amount of vouchers you are sending prior to mailing. No copies of vouchers will be accepted or credited. Please do not staple or tape vouchers as this will delay processing.

CommuterDirect.com® is not responsible for:

- Fare vouchers sent using non-traceable methods
- Fare vouchers sent without order information (if applicable)
- Fare vouchers sent with missing or incomplete identifying information